

BEACONSFIELD FORUM

DATE:	13 April 2011
TIME:	7.00 pm
LOCATION:	Beaconsfield Town Hall



AGENDA

Item		Page No
1	Apologies for Absence/Changes in Membership	
2	Declarations of Interest To declare any personal or prejudicial interests	
3	Action Notes of the meeting held on 27 January 2011	1 - 4
4	Question Time There will be a 20 minute period for public questions. Members of the public are encouraged to submit their questions in advance of the meeting to facilitate a full answer on the day of the meeting. Questions sent in advance will be dealt with first and verbal questions after.	
5	Petitions	
6	Revised Delegated Budget 2011/12 The Delegated Budget Funding for 2011/12 has been increased from £25,141.69 to £50,283.38 and the Forum is being asked to consider their delegated budgets.	5 - 16
7	Local Priority Budget 2011/12 To discuss use of the Local Priority Budget.	17 - 22
REPORTS FOR INFORMATION ONLY		
8	TfB report - Beaconsfield 13 April 2011	23 - 26
9	Date of Next Meeting To be agreed	

Members

Suber Akther, Beaconsfield Town Council (South Ward)
Frank Armstrong, Beaconsfield Town Council (South Ward)
Ken Brown, South Bucks District Council / Beaconsfield Town Council (West Ward)
Adrian Busby, South Bucks District Council / Bucks County Council
Graham Corney, Beaconsfield Town Council (North Ward)
Les Davies, Beaconsfield Town Council (West Ward)
Geoff Grover, South Bucks District Council / Beaconsfield Town Council ((West Ward)
Alan Hardie, Beaconsfield Town Council (North Ward)
Peter Hardy, South Bucks District Council / Bucks County Council
Steve Jones, South Bucks District Council / Beaconsfield Town Council (South Ward)
Richard Keith, Beaconsfield Town Council (North Ward)
Jacquetta Lowen-Cooper, South Bucks District Council / Beaconsfield Town Council (North Ward)
Nico Sacchetti, Beaconsfield Town Council (West Ward)
Deborah Sanders, Beaconsfield Town Council (West Ward)
Janet Simmonds, South Bucks District Council / Beaconsfield Town Council (North Ward)
Alan Walters, South Bucks District Council / Beaconsfield Town Council (North Ward)
Henry Wilson, Beaconsfield Town Council (South Ward)

Democratic Services Contact: Clare Gray, Tel 01296 383610, Email cgray@buckscc.gov.uk
If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.



South Bucks
District Council



Beaconsfield
Town Council

ACTION NOTES

MEETING:	Beaconsfield Forum
DATE:	27 January 2011 7.00 pm to 8.05 pm
LOCATION:	Beaconsfield Town Council, Town Hall, Penn Road, Beaconsfield, Bucks, HP9 2PP

Present:	Suber Akther (Beaconsfield Town Council (South Ward)), Frank Armstrong (Beaconsfield Town Council (South Ward)), Ken Brown (South Bucks District Council / Beaconsfield Town Council (West Ward)), Adrian Busby (South Bucks District Council / Bucks County Council), Les Davies (Beaconsfield Town Council (West Ward)), Geoff Grover (South Bucks District Council / Beaconsfield Town Council ((West Ward)), Alan Hardie (Beaconsfield Town Council (North Ward)), Peter Hardy (South Bucks District Council / Bucks County Council), Jacquetta Lowen-Cooper (South Bucks District Council / Beaconsfield Town Council (North Ward)), Deborah Sanders (Beaconsfield Town Council (West Ward)), Janet Simmonds (South Bucks District Council / Beaconsfield Town Council (North Ward)), Alan Walters (South Bucks District Council / Beaconsfield Town Council (North Ward)) and Henry Wilson (Beaconsfield Town Council (South Ward))
In Attendance:	Clare Gray, Margaret Mathie, Mark Preston, Chris Schwier, Rachael Winfield and Stephen Young
Apologies:	Graham Corney, Steve Jones, Richard Keith and Nico Sacchetti

Item	ISSUES RAISED
1	ELECTION OF CHAIRMAN RESOLVED That Mr A Busby be elected Chairman of the Beaconsfield Forum for the ensuing year.
2	APPOINTMENT OF VICE CHAIRMAN RESOLVED That Mrs J Simmonds be appointed Vice-Chairman of the Beaconsfield Forum for the ensuing year.
3	APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP Apologies were received from Richard Keith and Nico Sacchetti.
4	DECLARATIONS OF INTEREST There were no declarations of interest.
5	BEACONSFIELD FORUM TERMS OF REFERENCE & CONSTITUTION Stephen Young introduced the report on the purpose of Forums and on the proposed terms of reference and constitution for Beaconsfield Forum. The terms of reference would be reviewed in a year's time. Members of the Forum noted:

	<p>a) The purpose of Forums b) The proposed terms of reference and constitution for the Beaconsfield Forum (see Appendix A of the report)</p> <p>Members of the Forum agreed:</p> <p>a) That elected members of Buckinghamshire County Council, South Bucks District Council and Beaconsfield Town Council meet as a fully constituted Forum, titled Beaconsfield Forum. b) The proposed terms of reference and constitution for Beaconsfield Forum.</p>
<p>6</p>	<p>LOCAL AREA FORUM BUDGET</p> <p>Stephen Young introduced the report which described:-</p> <p>a) The arrangements for the allocation of the funding delegated to Forums in 2010/11. b) Delegated budgets for Forums c) Delegated funding for 2010/2011 approved prior to the formation of the Beaconsfield Forum. d) Proposals for use of remaining delegated budgets for the Beaconsfield Local Area for 2010/11</p> <p>Members noted the following:-</p> <p>a) The arrangements for the allocation of the funding delegated to Forums in 2010/11 as described in the report b) The details of the Positive Activities For Young People (PAYP) delegated budget funding approved for 2010/2011 prior to the formation of the Beaconsfield Forum</p> <p>The Forum approved the Positive Activities Funding and the Local Priorities Funding for the All Age Fitness Trail. They then discussed the remaining Local Priorities Budget for 2010/11 and the following points were made:-</p> <ul style="list-style-type: none"> • All funding must be spent in line with the specific criteria associated with the relevant budget (see report.) The funding must be spent within the financial year for which it is allocated, ending on 31 March 2011. Monies must be effectively committed, work and equipment delivered, but the invoice does not have to be paid by 31 March 2011. • A Member asked about whether the funding could be used to help the Youth Service. He referred to the recent consultation being undertaken on Youth Services and the impact this would have on the Curzon Centre. He expressed concern that no information had been passed onto the Curzon Centre. This funding could not be used for this purpose as the changes to the youth service were only just being consulted upon and funding had to be committed by the end of the financial year. • Enquiries had been made regarding the Good Neighbourhood Scheme which is being run by Age Concern. There is already a Scheme up and running in Beaconsfield. • The Local Priorities budget has to be allocated in line with priorities identified in the Forums local area planning process to support local community needs and the well-being of the area. As there was already a delegated budget scheme for transport issues, non-transport areas would be preferred. Funding could not be carried over next year. • Local Priority Funding is likely to be the same next year although the budget is out to public consultation at present and extra funding has been given to the County Council in the form of the capital grant. It has yet to be determined how this will be used.

	<ul style="list-style-type: none"> • If a quick decision is required funding may be agreed in between Forum meetings in consultation with the Chairman and Vice-Chairman and other Forum members for the neighbourhood concerned. As the Town Council meet fortnightly it could be easily discussed at one of their meetings. • A discussion was held about improvements to the Broad Lane junction with the A40 which could receive some Section 106 funding. Mr Rippon was responding to the Town Council on the use of this funding. Some of the projects in the pipeline could use additional funding but the Schemes were costing £45 - £65,000. Further clarification was required on the breakdown of the project to understand whether the funding could be phased. • The Town Council then discussed using the funding for the Parking Review that was being undertaken and this was agreed. This was a priority issue for the Town Council. Members were reminded that they needed to commit this funding before 31 March 2011. <p>The Beaconsfield Forum approved:-</p> <ul style="list-style-type: none"> a) £2,700 Positive Activities Funding to Holtspur Youth Club b) £10,000 Local Priorities Funding to Beaconsfield Town Council All Age Fitness Trail c) £10,000 Local Priorities Funding for the Parking Review
7	<p>TRANSPORT FOR BUCKINGHAMSHIRE UPDATE</p> <p>Members noted the update report from Transport for Buckinghamshire.</p> <p>Chris Schwier responded to the following issues:-</p> <ul style="list-style-type: none"> • A Winter Maintenance Operational Plan had been agreed by the Cabinet Member and is available via the following link: http://www.buckscc.gov.uk/moderngov/ieDecisionDetails.aspx?ID=2111 • There were 4 gangs fixing about 100 – 120 potholes. Category 1 potholes were dealt with first and were usually fixed by the end of the following day. The pothole gangs try and fix potholes in a concentrated area to obtain value for money. Estate roads do not take priority and potholes are only fixed if the traffic travels at a high speed. This has to be balanced against the claims made against the Council for vehicle damage. • £120 million has to be spent on roads to get them to a good standard. The Council had received a capital grant of £31.5 million; the proposal out for public consultation was that £7 million be spent on roads to help improve their condition by resurfacing. A decision will be made at Council on 17 February 2011. • A Member referred to inadequate pothole repairs. He commented that a clause could be built into the contract that repairs are done for free if it needs repairing within 12 months of being fixed. Chris Schwier reported that the Council had an alliance with Transport for Buckinghamshire who had their own operatives that deliver the service back to the Council. It did not operate in the same way as a standard contract. The contract was performance managed.
8	<p>TRANSPORT FOR BUCKINGHAMSHIRE DELEGATED BUDGET 2011-12</p> <p>Members noted the delegated budget schemes submitted by Beaconsfield Town Council. The Forum now needs to decide which schemes should be carried out in 2011/12; the total budget available is £25,000. Members suggested considering Schemes at a later date once the budget had been finalised.</p> <p>Chris Schwier reminded Members that even though funding had been given for Schemes; the</p>

Schemes could not go ahead without public consultation e.g they were consulting on the Park Lane Scheme. Consideration was being given to installing a layby on this road. A Member commented on the houses along Candlemas Lane which did not have any official off street parking. Members commented that it would be helpful to provide some details on Schemes before making a decision on them and an idea of what they would look like.

Reference was made to the junction at Broad Lane which was a priority for the Town Council. A hard standing footpath is required as when passengers alight from the bus they have to walk on uncut grass. Further information on Schemes would help understand the costings and where costs can be reduced.

Bids are required by the end of June at the latest in order to get the works underway for that current financial year.

A Member reported that the Coloured Crossing Area Scheme should say Windsor End not Wycombe End. The Coloured Crossing Area would be appropriate for Beaconsfield Old Town. This surfacing would be suitable for wheelchair users.

The Town Council would need to consider a list of Schemes and submit them to the next Forum.

Stephen Young reminded Members that the Local Priorities budget needed to be spent in accordance with priorities formally agreed by the Town Council through their Strategic Plan e.g. Youth Services. Iver Parish Council funded a Youth Worker. In response to a question about funding being utilised to compensate for the reduction in day centres, it was noted that this was an acceptable use of funding. Funding could also be used to pay wages if it was legal and a local priority but it could only be on an annual basis. A Member asked whether the Town Council could give a longer commitment where funding was required for more than a year. The concern with this was that the Town Council could pick up the cost for it if funding was not available from the County Council. A Member asked whether a consultation needed to be carried out on local priorities. The preference was that it should be as inclusive as possible.

There was no funding for Positive Activities for Young People for 2011/12.

9 DATE OF NEXT AND FUTURE MEETINGS

Wednesday 13 April 2011 at 7pm at Beaconsfield Town Council



South Bucks
District Council



Beaconsfield
Town Council

BEACONSFIELD FORUM

Title: REVISED DELEGATED BUDGET 2011 - 2012

Date: 30th March 2011

Author: Jim Stevens

Contact officer: Si Khan
Transport Localities Team Leader
Wycombe District & South Bucks District
01494 475320

Electoral divisions affected: Beaconsfield

Summary

The Delegated Budget Funding for 2011/12 has been increased from £25,141.69 to £50,283.38 and the Forum is being asked to consider in the light of this, whether they wish to re consider the previous schemes that had been submitted.

Recommendation

Members of the Forum go back to their parishes and reconsider their original requests for delegated budget in 2011/12 and confirm their earlier requests together with any new requests to Si Khan Localities Team Leader by 2 May 2011 and that the forum then make a final decision on how the delegated budget is allocated at the June meeting.

Background Papers

2011/12 Delegated Budget increase following Full Council Decision – 17th February 2011

1. Summary:

Whilst some areas of the Comprehensive Spending Review resulted in significant cuts in budgets for Buckinghamshire County Council, (BCC), Transport for Buckinghamshire, (TfB) has been able to secure a welcome increase in delegated budget funding for the forthcoming financial year 2011-12. Due to higher than predicted allocations from the Department for Transport and subsequent approval by full Council for the Transport Capital Programme on the 17th February 2011, TfB has been able to double the funds currently allocated to the overall delegated budget.

1.1 Reasons for decision:

BCC and TfB strongly feel that the delegated budget process allows Local Councils to prioritise transport related schemes that do not score highly on 'strategic significance', and therefore would not be delivered as part of TfB's countywide programme. The schemes selected through the delegated budget process should be schemes of local importance that positively contribute to local priorities (see 2.2), as well as delivering against TfB Local Transport Plan objectives.

1.2 Impact of decision

TfB are pleased to announce that the Delegated budget has increased from £500,000 to £1,000,000. This will be allocated across the 19 Locality areas on the same criteria as before (using a needs based assessment and technically weighted data), so each LAF/LCP/Forum will effectively see significant increase in budget for 2011/12. LAF/LCPs/Forum are invited to consider their options for the best way to utilise the additional monies that are being made available to them for 2011/12.

Any alterations to those schemes that have already been identified for the forthcoming year should be submitted to Transport Locality Team Leaders by 2nd May 2011, and LAFs/LCPs/Forum will be expected to make a final decision on their chosen programme in their June/July meeting. Schemes normally will be programmed and delivered over the summer and autumn of 2011.

The allocation of funding for the Delegated budgets for 2011/12 has been undertaken over the last few months and the majority of LAF/ LCP/Forum have already identified and agreed the projects that they wish to be carried out in the 2011/12 financial year. In order to ensure that the full benefit of the increase in budget allocation is achieved, each LAF/LCP/Forum should consider whether or not to review those schemes already identified and consider the following options;

- Proceed with the identified schemes and identify additional schemes that fit in with the Local Priorities
- Proceed with the identified schemes but increase the size of the allocation to those schemes which will deliver additional quantity of that scheme.
- Remove the schemes that have been identified and identify alternative schemes that may not have been considered due to the cost of providing those schemes.

The timing of this decision making process is short and does not necessarily fit in with the LAF/LCP/Forum meeting programme. Consideration needs to be given to the schemes that are to be promoted to allow TfB to plan and programme the works to be carried out within the 2011/12 financial year.

The Transport Localities Team Leaders will be able to further advise the best route for each of the LAF/LCP to take in their decision making process.

1.3 Timetable for Delegated Budget scheme identification and delivery

Activity	When
LAF/LCP/Forum members informed of additional budget	LAF/LCP/Forum meetings March-April
LAF/LCP/Forum Member generate list of potential schemes and submit to TfB Transport Locality Team Leaders	2 nd May 2011
TfB Officers assess schemes and provide feedback	Prior to June/July LAF meetings
LAF/LCP/Forum take decision on additional schemes to be delivered in 2011/12	June/July Meetings
TfB deliver works	Prior to 31 st March 2012

2. Guidance for Parish and Town Councils on Delegated Budgets incorporating principles of Participatory Budgeting for 2011-12

(The following guidance is in line with the guidance that has previously been issued to Town and Parish Councils with minor amendments made to update the time frame and dates for submission)

2.1 Background

Delegated budgets were originally established to allow Local Area Committees to make decisions on an allocation of funding for local highway and transport needs. Historically, the schemes have generally been of a highway nature and have been on publicly maintainable land or had become dedicated as publicly maintainable following completion of the scheme. Following the change from Local Area Committee to the introduction of Local Area Forums, the delegated budget was split between the 19 Local Community Areas throughout the County, using a needs based assessment with technically weighted criteria.

The Local Area Forum (LAF)/Forum and Local Community Partnerships (LCP) Delegated Budgets, as they are known, have allowed Parish/Town Councils an opportunity to promote a scheme, which will add benefit to the local community that under normal circumstances, would not have received a high enough priority

to be carried out as part of the Transport for Buckinghamshire annual programme. Any scheme that a parish or town council put forward must be submitted through the Transport Localities Team Leader who will assess each bid and score according to the criteria shown detailed in Appendix A, prior to submission to the LAF/ LCP/Forum for consideration.

On receipt of the bids for Delegated Budget funding, all schemes are assessed by Officers and priorities considered and agreed by the LAF /LCP/Forum. Local Members form an active part of the Local Area Forums and Chair the meetings, to further enhance local democracy and empower and engage the community in the budgetary decision making process. Members are encouraged to engage with local Parish and District Councillors and other stakeholders to jointly develop schemes that satisfy both the needs of the County Council and the locality.

The rationale behind this process is to include the principles of Participatory Budgeting into the process. In doing so, as well as taking into account the technical aspects of a scheme, due consideration is given to social, economic and other equality criteria including the level of importance of a scheme to the local community. The outcome from this is that we will provide the general public with a greater sense of participation in the budgetary decision making process.

2.2 Criteria for scheme bids

- a) Schemes bids should be supported by Parish/Town members and full details must be submitted in writing by the Parish Clerk to the Transport Localities Team Leader
- b) Parish/Town Councils are responsible for carrying out local consultation on proposed schemes to harness views of residents, councillors, officers, community groups, police and other public sector and voluntary organisations into a partnership around local needs, preferences and priorities. Evidence of this consultation should be included as part of the application for delegated budget.
- c) Scheme bids should only be considered for new works or improvements and preference will be given to those schemes which meet the needs of the community. Examples of previously successful schemes can be found at the end of Part 3 of the Submission Form
- d) Individual scheme bids must not exceed the LAF/LCP/Forum budget allocation unless part funding arrangements are agreed.
- e) Scheme bids are assessed using the LAF /LCP/Forum Delegated Budget Scheme Assessment process (see Appendix 1) in order to prioritise them based on benefit to local communities and the needs of multiple and diverse groups.

- f) Scheme bids for the following financial year should be submitted before 2nd May 2011 for agreement by the Local Area Forums/Forum in the June/July meetings. Bids generally need to be submitted by May to allow for adequate planning and programming for inclusion in the following financial year's programme.
- g) For this extra budget extension, all scheme bids will be assessed and reported to LAF / LCP meetings held in June/July 2011 for approval and implementation prior to April 2012.

2.3 How to make a bid

All LAF/Forum members are encouraged to start developing ideas for local highways/transport related schemes (for implementation in 2011/12) and embrace the principles of PB whilst doing this.

Bids should be submitted to the Transport Localities Team Leader (Ann-Marie Davies, based at Winslow Area Office or Saiqa Khan, both based in the High Wycombe Office) by the 2nd May 2011 using the process described in Appendix A.

In Part 1, Parishes and Town Councils should outline the criteria for the scheme, taking into account local circumstances and reflecting Participatory Budgeting principles. It is important to consult local communities as part of this process and include all supporting information to enhance your bid for Delegated Budget funding. Use separate additional sheets if necessary.

The technical assessments (parts 2 and 3 of the form) will be completed by Transport for Buckinghamshire and will supplement the application process.

Local Area Forum/Forum Delegated Budget Scheme Assessment sheet

Part 1 - to be completed by Parish/Town Council

	PROVIDE DETAIL	POINTS SCORED (BCC TO COMPLETE)
Does the bid meet one of the priorities highlighted in the Local Area Plan?		
Have local stakeholders and community leaders been engaged in the planning of this scheme? (Evidence required as part of the submission)		
Have the needs of different groups of people where relevant/appropriate been taken into account?		
Could the scheme result in an adverse effect on the local community? If so, is it justifiable or legitimate?		
Will this scheme increase equality between groups and/or make it more visible?		
Does the scheme actively engage and involve people from different backgrounds in the locality?		
Does the scheme bring groups and communities		



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into increased contact with each other?		
Will this scheme help groups develop a sense of belonging and feel engaged in local budgetary decisions?		
Total (Max 2.0)		

Part 2 to be completed by Transport for Buckinghamshire Officer Only

Date.....

Scheme.....

Parish.....

Accessibility (tick boxes)

- Dropped kerbs – improved pedestrian access..... (0.3 max)
- New community footway..... (0.2 max)
- Improved access to schools..... (0.1 max)
- Improved access to local shops..... (0.1 max)
- Improved access to hospitals..... (0.1 max)
- Improved access to health care..... (0.1 max)
- Improved access to sheltered housing..... (0.1 max)

 TOTAL

Congestion

- Improved visibility..... (0.4 max)
- Improvement to on street parking..... (0.3 max)
- Remove carriageway obstruction..... (0.3 max)

 TOTAL

Environmental Issues and Impacts

- Reduce traffic speeds..... (0.5 max)
- Encourage walking, cycling or use of public transport (0.5 max)

 TOTAL

Road Safety Issues

- Potential for reducing collisions..... (0.2 max)
- Safe place to cross roads..... (0.1 max)
- Signs or line improvements/Village gateway feature.. (0.1 max)
- Lighting improvement..... (0.1 max)
- Vehicle Activated Signs..... (0.1 max)
- Provision of new footway..... (0.1 max)

 TOTAL

Maintenance Issues (- minus score)

- Significant utility plant impact (> £1,000)..... (-1.0 max)

 TOTAL

Note:
 In each section the criteria are weighted and give a possible maximum score of 1.0. The higher the score, the greater the case of the schemes being implemented. A low score will mean that schemes do not rank as high priority. The maximum possible score for all sections is 4

Part 1 Scores

Total

LAF DB Assessment Score

 GRAND TOTAL

Examples of schemes that have been approved in the past are shown here. This list is not exhaustive only indicative of successful bids.

- Bus shelter,
 - New Street light
 - Kerbing
 - Provision of footway
 - Vehicle Activated Signs
 - Salt bins
 - Dropped kerbs and accessibility improvements
 - Parking areas
-

BEACONSFIELD LAF AREA - DELEGATED BUDGET SCHEMES 2011/2012

ALLOCATED BUDGET FOR 2011/2012 £50,283.38

LOCATION	DESCRIPTION OF SCHEME	APPROX COST	COMMENTS	CRITERIA MATRIX SCORE
Maxwell Road	Coloured Crossing Area	2,000	The request is for a red strip across the carriageway to indicate pedestrians crossing as previously installed in Gregories Road and Burkes Road	
Windsor End	Coloured Crossing Area	6,000	This is at the roundabout junction with A.40 London End, to highlight pedestrians crossing Wycombe End using the pedestrian refuge in the centre of the road. In view of the local environment it is suggested that instead of a coloured surfacing an imprint surface would be more appropriate.	
Broad Lane/A.40	Junction improvements as identified in the Transportation Refresh Study carried out in 2009	64,000	The proposal in the study was for construction of an improvement(widening) of the right turn entry & left turn exit to/from Broad Lane.	
Park Lane	Construct laybys/parking areas and restore remaining grass verges.	0	Although TfB would like to carry out work at this location to improve the condition of the verges, inspection by our engineers reveal that due to narrow width of the verge construction of a lay by would provide parking for two vehicles only. Work could be carried out to prevent vehicles parking at all but this would undoubtedly create further problems for residents. We believe that the Town Council will need to consult with the residents in Park Lane before we could proceed with any work to these verges as this would obstruct access currently being used.	
Broad Lane/A40	Bus facilities as identified in Transportation Refresh Study carried out in 2009	45,000	The proposal in the study was for construction of a bus bay and a footway for passengers to link to a proposed central pedestrian refuge to assist pedestrians crossing the A.40. There is a potential of combining this scheme with another scheme due to be delivered in this financial year - £10,000 S106 monies for Widening Broad Lane along west side of verge leading up to the junction with A40 London Road to create two full lanes to accommodate passing HGV's Increase length of Right Turn Lane on London Road A40 approaching Broad Lane Upgrade existing signs to reinforce route for HGV's Renew Road Markings and introduce keep clear areas to prevent junction blocking Reshape central island to prevent overrunning and damage by turning vehicles	
Various Locations	Review of waiting restrictions	0	In line with agreement that for safety reasons a review of restrictions in Candlemas Mead, Curzon Avenue, Cambridge Road, Rolfe Close, Malkin Drive and part of Burkes Road, will be carried out. Cost for the scheme is being covered by Localities Budget which has been transferred over to Parking Team, who will be delivering the scheme. Cost of scheme is £10,000. Parking Team will be commencing work in June 2011 with a view to implement changes September 2012.	
	TOTAL	117,000		

Report to Beaconsfield Forum

Title: LOCAL AREA FORUM BUDGETS

Date: 13th April 2011

Author: Rebecca Carley, Acting Head of Localities and Safer
Communities
Tel: 01296 383287

Contact officer: Stephen Young Locality Manager
Tel: 01296 387543

Electoral divisions affected: Beaconsfield

Summary

1. This paper describes the arrangements for the allocation of the funding devolved to Local Area Forums (LAFs) in 2011/12.
2. The amount of funding awarded to each proposal by the Local Area Forum in 2010/11 is outlined - from para 13 onwards

Recommendation

3. **Beaconsfield Forum is recommended to note the arrangements in 2011/12 for its devolved budgets as described in the report and also note the expenditure of the allocated funding in 2010/11.**

Background

4. A key element of the locality strategy is “genuine and increased influence by residents over local decisions and budgets”. LAFs are central to achieving this (although this is not the only mechanism for working at a more local level).
5. This vision has led to an increased range of decisions, services and budgets that can be influenced within the framework of the 19 local areas and via the LAFs. In line with the



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County Council's aim to increase local decision making, the LAFs' Transportation delegated budget has been increased from £500,000 in 2010/11 to £1,000,000 in 2011/12.

Budgets Devolved to LAFs in 2011/12

6. The devolved budgets for 2011/12 are set out in the table below. In total, this amounts to a 27.8% increase over the devolved budgets available in 2010-11.

Service area	County-wide total	Beaconsfield Forum
Transportation delegated budget	£1,000,000	£50,283.38
Local Priorities budget	£380,000	£20,000
Total	£1,380,000	£70,283.38

General Principles for the Management and Decision-Making of Devolved Budgets

1. All funding must be spent in line with the specific criteria associated with the budget (see below).
2. The funding must be spent within the financial year for which it is allocated.
 - For 2011/12, in consultation with the LAF Chairman, each Head of Service concerned will take a view in November 2011 on the likelihood of unspent monies being used that year. If there is budget that is unlikely to be spent that year, it will revert back to the service concerned for allocation to activities that will benefit the area during 2011/12.
3. As in 2010/11, in terms of formal decision-making, the LAFs will be advising the relevant Head of Service on how to spend the devolved budget who will then implement that advice.
4. To allow for the occasional unforeseen opportunity that requires a swift decision, funding may be agreed in-between LAF meetings in consultation with the Local Area Forum Chairman and the Head of Service.

Local Priorities budget

5. The Local Priorities budget is to be used to commission activities to meet the Local Priorities identified in the Beaconsfield local area plan to support community needs and the well-being of the area in line with the criteria below:
 - Proposals meeting more than one of the Forums priorities or addressing a community need will be prioritised for funding.
 - Proposals enabling capacity-building or those with match-funding – financial or in kind e.g. with community volunteer input – will be given priority over proposals with no additional funding or those with little community support.
 - Priority will also be given to proposals which cannot be undertaken by an individual Parish Council, either because an activity is not within its remit or funding capability.
 - The Local Priorities budget is not the catch-all to support proposals rejected for funding by the Transportation LAF budget (although that is not precluded where there is a compelling case) or to fill service budget cuts or short-falls. Similarly, it should not be used for activities normally funded by Parish precepts.

- The Locality Manager will also assess potential proposals to see whether there are other funding opportunities or if 'quick wins' can be identified to enable specific proposals/issues to be resolved quickly through other means.
6. The Locality Manager will evaluate potential proposals to be commissioned and make recommendations in due course to the LAF. LAF members who have particular ideas should raise these directly with the Lead Area Officer or Locality Manager.
 7. The Accountable Officer is the Locality Services Manager.

Transportation delegated budget

This budget is to fund minor transportation improvement schemes. More detailed information on this budget will be presented as a separate report at this 13th April meeting of the Beaconsfield Forum.

8. The Accountable Officer is the Head of Transportation.

Monitoring and future planning arrangements

9. New or changing policies/functions, where relevant, require that an equality impact assessment (EIA) be carried out to understand how people will be affected. To this end, a process by which local priorities are identified and the solutions for addressing them will be subject to an EIA. As LAFs have always placed an emphasis on meeting local needs, this should only provide reassurance that the process has been rigorous and well informed. In the main, this process will be proportionate and largely invisible to LAF members but should provide some reassurance that any decision that seems to go against the grain will be flagged up. As LAFs review their priorities and as more up to date information becomes available about local community profiles, we will endeavour to ensure that this information is brought to the attention of LAF members to assist their decision-making.
10. At the end of the year, officers will prepare a review of the work for Beaconsfield Forum and put forward proposals for the allocation of the next year's budgets. Schemes which have benefited from Beaconsfield Forum support will be invited to report on progress to the Forum, either as part of the annual review or at some time during the course of the year.
11. Schemes benefiting from this funding in 2010-11 are outlined below.

SCHEMES AWARDED FUNDING DURING 2010-11

12. Schemes awarded funding during 2010-11 through the Beaconsfield Forum include the following projects.

13. Local Priorities budget

14. The following schemes were funded during 2010-11 through the Forums Local Priorities budget.

Scheme	Value
Beaconsfield Town Council All Age Fitness Trail	£10,000
Transport for Buckinghamshire Waiting Restriction Review	£10,000
Total	£20,000

PAYP funding

15. The following schemes were funded during 2010-11 through the Forum PAYP funding. This funding stream ended in March 2011.

Scheme	Value
Sound Studio; Youth Voice' Radio & DJ Project	£2,298
Holtspur Youth Club Equipment	£2700
Total	£4,998

Transportation delegated budget

16. The following schemes were funded during 2009-10 through the LAF's Transportation delegated budget.

Scheme	Value
Vas Signs and Dropped Kerbs	25,000
Total	£25,000

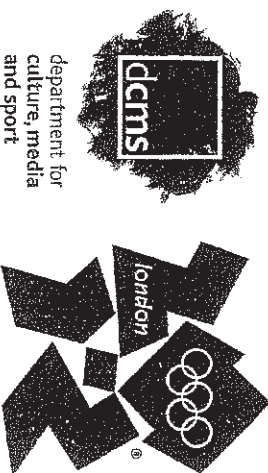
Department for Culture, Media and Sport
Rt Hon Jeremy Hunt MP
Secretary of State

2-4 Cockspur Street
London SW1Y 5DH
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Tel 020 7211 6299
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CMS 161396/DC

Chief Executive of Local Authorities



*host government
department*
20 December 2010

Dear Colleague

The Queen's 2012 Diamond Jubilee

As you will be aware, The Queen will celebrate 60 years on the throne in 2012. This will be a truly historic occasion and a wonderful opportunity to remember and celebrate her dedication to this country and to her people. I am sure many of your communities are already making plans. I therefore thought now was a good time to write to you to update you on our approach to the celebrations and to draw your attention to some recent announcements which might be of interest to you and your communities.

My department is responsible for co-ordinating the Government led aspects of the Diamond Jubilee celebrations. We are also working very closely with colleagues in the Royal Household who are responsible for organising and overseeing the Diamond Jubilee programme. Earlier this year the previous Government announced plans to create a four day special Jubilee weekend from 2nd to 5th June 2012.

I am pleased to tell you that we have now also announced details of the competition for a grant of city status to mark Her Diamond Jubilee in 2012 as well as a competition for a Lord Mayoralty (or Lord Provostship in Scotland). Local authorities in any part of the United Kingdom which consider that their areas deserve consideration for the rare honour of city status on this very special occasion are welcome to enter the competition by the closing date of 27 May 2011. Existing city councils may wish to consider entering the parallel competition for Lord Mayoralty. Further details about these competitions including eligibility and guidelines on the contents and format of entries can be found on my department's website at

http://www.culture.gov.uk/what_we_do/honours/7610.aspx.

Our website also contains useful information on other initiatives being planned, for example, the recent announcement from the Big Lottery Fund about its People's Millions programme. This will be dedicated to supporting local Diamond Jubilee projects in 2012. Community groups across the UK are being invited to bid for a share of the £3.6 million from the Big Lottery Fund good cause pot. Finalists will be showcased on ITV regional news when the public will vote and decide which projects receive the Diamond Jubilee Lottery funding.

I am sure these, and other Jubilee related initiatives will contribute to a real sense of excitement in the coming months. I understand that the Royal Household is working with the Lord Lieutenants network to generate ideas for the official programme (and local authorities may also wish to contact Lord Lieutenants). But this will only be a very small part of the celebrations. We hope communities throughout the UK will come together and celebrate the Diamond Jubilee in their own way. You will appreciate that both we and the Royal Household are anxious that the celebrations reflect the current economic climate. Our expectation is that everything will be funded from existing budgets or through private sector sponsorship. I am confident that this will not be a barrier to a very exciting and memorable series of events and celebrations.

This letter will be copied to the Local Government Association and the National Association of Local Councils however I would be grateful if you could also forward this information to community and parish councils in your areas as appropriate.

If you have any questions or issues you would like to discuss further, please contact Frances MacLeod (frances.macleod@culture.gsi.gov.uk) who heads the Diamond Jubilee Unit.



JEREMY HUNT
Secretary of State for Culture, Olympics, Media and Sport

Beaconsfield Forum

Title:	Update report from Transport for Buckinghamshire
Date:	30 th March 2011
Author:	Jim Stevens
Contact officer:	Si Khan Transport Localities Team Leader Covering Wycombe & South Bucks 01494 475320
Electoral divisions affected:	Beaconsfield

Summary

1. From 2010 this standard report will be issued to each Local Area Forum (LAF) / Local Community Partnership (LCP)/Forum from Transport for Buckinghamshire.
2. It will aim to provide a comprehensive update on current and relevant Transportation issues which are tailored to each individual LAF / LCP/Forum.
3. Standard topics to be covered will be:
 - Dates of when Local Community Gangs will visit parishes
 - Major issues likely to affect parishes within the LAF / LCP/ Forum
 - Update on ongoing local issues
 - Policy Development
 - Any other information
4. In addition, it will cover any emerging issues which could or will affect Local Area Forum / Local Community Partnership/Forum areas.

Recommendation

That the members of the forum note the contents of the report



INVESTOR IN PEOPLE



Supporting information to include the following if a decision is being requested:

Area Maintenance <p>Having finished our grass cutting in October/November 2010, we have used some of the operatives that carried out this work to cut back vegetation alongside our classified roads in preparation for this years grass cutting and to assist districts when litter picking. . Winter maintenance season started in October and we were as you know treating roads from mid November The salting routes are on the service centre and can be viewed using the following link http://www.transportforbucks.net/Winter-maintenance.aspx This mapping will let you view the gritters on the routes. The winter maintenance policy is also available from this page. Where weather permits we are continuing with our gully emptying programme. All other resource are currently engaged on pothole repairs and this will continue until further notice. The surfacing programme has now stopped and will not commence again until the spring due to weather.</p>
Policy <p>The LTP3 Full Public Consultation started on 6th December and ended on the 25th February 2011. The key messages from the responses will be incorporated in to the main LTP3 Strategy. A detailed summary consultation report will be made available following adoption of the plan. We are aiming for the end of April. Any questions please contact:-transportps@buckscc.gov.uk</p>
Traffic Management <p>Nothing to report</p>
Road Safety <p>Local safety Schemes – Nil Speed Limit Review – Nil Road Safety Team – Amersham Road / Park Lane, 4/3/14 & 17 Feb, seat belt and mobile phone checks carried out.</p>
Streetworks and Parking <p>Nothing to report</p>
Passenger Transport <p>Nothing to report.</p>
Development Control <p>Application 11/00414/FUL Land adjacent 4 Woodside Close Beaconsfield – they can now achieve the required visibility splays onto Woodside Road and there is sufficient turning within the private drive for a 4.6 tonne panel van. Application now only for one dwelling and therefore previous concerns alleviated. 37-47, London End, Beaconsfield- refused by South Bucks District Council on parking and manoeuvring grounds and insufficient information being submitted to undertake a highway, transportation and traffic assessment of the proposal. The applicants are in discussions with Transport Development Control with a view to overcoming the concerns raised as they wish to resubmit the application.</p>

Design & Construction

Developer funded crossing on Station Road, Beaconsfield is planned to be implemented during school holidays in April 2011.

TLTL – Delegated Budget update

2010 – 2011

VAS signs for Burkes Road, Gregories Road and Sandleswood End ordered and we are awaiting supply and installation. There have been some H & S issues identified by TfB with DAMBACH (suppliers) which we are working to resolve. We envisaged the VAS's to be installed in the next couple of months.

Dropped kerbs work has been completed.

2011 – 2012

Delegated budget schemes for next years budget are subject of a separate report together with a schedule of schemes for a decision by the forum.

Communication Update – Service Information Centre

The Transport for Buckinghamshire (TfB) Service Information Centre (SIC) is our essential site and one stop shop for dissemination of information to the public. The site covers all areas of the TfB operation and is the major point of contact with the public. The site hosts all critical information on upcoming road works including maintenance and major projects. The SIC system hosts a series of project specific sites dedicated to interacting with the public, e.g. school travel planning and public transport. It is a point of interest for local schemes and works affecting local areas. The SIC is accessible from within the main BCC website.

As part of our drive to improve communications with the public we have implemented a new 'Defect Centre'. This provides a single location for the public to alert us to defects and view planned works. Each of these requirements are critical to reduce internal administration and to help us interact with the public and local authorities more efficiently. We also use the site to advertise the positive work we complete on a day to day basis by displaying live statistics of work complete, e.g. number of potholes filled this month etc.

The new problem reporting page has gone live on the SIC.

Here is a direct link: http://www.buckscc.gov.uk/bcc/transport/ea_report_problem.page

It allows users to add faults either by road name or using the map to drop and drag a location.

Users can also track problems that have already been reported and track their own requests for updates.

